

**Western Regional Emergency Medical Advisory Committee  
Meeting Minutes  
September 16, 2009**

**Chair:** *Dr. Craig Cooley called the meeting to order at 7:03 p.m.*

**Attendance:**

**Voting Membership;** Drs.; Cooley (Chair), Myers (Vice Chair), Kenyon, Notebart, **via tele-conference:** Teuscher & Ellie

**Non-Voting:** W. Major, S. Wander, J. Adolf, C. Smith, B. Clemency, N. Williams, C. Crawford (Charlotte, not Cindy)

**Via tele-conference:** W. Reisner, E. Mager, R. Bartel (R/M), R. Hasson, J. Henneman

**\*\*PLEASE NOTE – ATTACHED IS A TABLE OF MOTIONS. THIS WILL BE USED FROM NOW ON TO REGISTER ALL MOTIONS MADE DURING MEETINGS. MOTIONS WILL NOT BE SHOWN IN THE REGULAR MINUTES. PLEASE REFER TO THIS NEW TABLE WHEN LOOKING FOR A SPECIFIC MOTION.\*\***

TOPIC	DISCUSSION	ACTION
<b>APPROVAL OF PREVIOUS MINUTES</b>	Approval of previous minutes June 17, 2009	<b>MOTION 09-22</b>
<b>CORRESPONDENCE</b>	Please see attached correspondence log	
<b>SEMAC/SEMSCO DRS. COOLEY &amp; MYERS</b>	<ul style="list-style-type: none"> <li>• Reviewed the SEMAC report. Dr. Cooley was the only official from WNY present at the SEMAC meeting, but there was no quorum, therefore no motions were passed.</li> </ul>	
<b>WREMAC CHAIR REPORT</b>	Activities over the summer consisted of approving Mercy Flight Inc, d/b/a Mercy EMS Medical Director's packet, and the STREMS CLIA license packet.	
<b>NURSE ADVISORY COMMITTEE CHAIR: VACANT</b>	Met on 6/23, minutes have been previously distributed via e-mail. Dr. Myers talked about the NAC and WREMAC doing a possible survey regarding trauma arrest destination in situations where transport to the trauma center adds little additional transport time vs. a non-trauma center.	
<b>PREHOSPITAL COMMITTEE G. GILL</b>	N/R	
<b>PROGRAM AGENCY REPORTS A. BIG LAKES B. SOUTHWESTERN C. WYOMING-ERIE</b>	Big Lakes: 1. The Mercy EMS transition has been wonderful so far, no issues. 2. CLI Course is scheduled for December 4, 5 & 12 STREMS 1. Working on the 2010 EMS Conference, which will be held in April. 2. Also working on a Leadership Academy. 3. Conducted a Retention Survey, the Executive summary is available, contact Cathi Peters. 4. Conducting a CIU in Jamestown on 12/12	

	<p>Wyoming-Erie</p> <ol style="list-style-type: none"> <li>1. Conducted a Waveform Capnography survey, and received a good response from both counties.</li> <li>2. Have given two Capnography inservices over the past month.</li> <li>3. CIC scheduled for 10/24, 25 &amp; 31 at LVAC</li> <li>4. Presenting a Glucometry packet from Arcade Fire/Rescue</li> </ol>	
<p><b>DISASTER COMMITTEE</b> <b>J. TEUSCHER</b></p>	Discussed the possibility of whether the H1N1 Vaccinations would perhaps be an activity for the Disaster Committee	
<p><b>ALS PROTOCOL</b> <b>S.LAKOMY / J.MYERS</b></p>	The status of ALS Protocol revisions was discussed, they should begin shortly. Dr. Lakomy will be contacted.	
<p><b>QUALITY IMPROVEMENT</b> <b>R. MARTIN/M.KENYON/C.COOLEY</b></p>	S. Wander stated that a QI project is needed for next year for the WREMAC. Perhaps it is something that has already begun, such as the MD survey. The QI Committee will hopefully be meeting within the next few weeks. Additionally, discussed evolved regarding compiling and generating a regional list of all ALS Providers.	
<p><b>EQUIPMENT COMMITTEE</b> <b>C.COOLEY/M.KENYON</b></p>	N/R – everything has been approved.	
<p><b>RESEARCH / EDUCATION</b> <b>J. MYERS</b></p>	A Base Station course was conducted on July 9 <sup>th</sup> , and another one is scheduled for tomorrow (9/17) at OGH and then one on 11/19 at Lake Plains. Currently there are not many registrations for the November one in Batavia, so please spread the word for this course. Would like to have the classes well attended, especially now that PAs are permitted to give on-line medical control.	
<p><b>BYLAWS</b> <b>C. COOLEY</b></p>	<p>The ByLaws were distributed for review, with the appropriate amount of time allowed for comments. The only additional change that had been made was in Sec. 6 Article 4 – the removal of membership. It would read as this <i>“any voting member that is absent without cause or not represented by his or her alternate for half of the regular meetings in a given year, will have his membership reviewed and acted upon by the WREMAC”</i></p> <p>The other topic that was mentioned was the membership for Starflight / Mercy Flight. This has been removed from the ByLaws. If a member of either of those agencies would like to be a member, they may certainly do so on a regional level in an At Large capacity. <b>MOTION</b></p>	<p><b>MOTION 09-23 BY</b> <b>ROLL CALL</b> <b>ACTION ITEM:</b> <b>A LETTER WILL</b> <b>BE SENT TO THE</b> <b>DOCTORS</b> <b>REGARDING</b> <b>ATTENDANCE</b></p>
<p><b>POLICIES &amp; PROCEDURES</b> <b>J. MYERS</b></p>	Updates were made over the summer and compiled into a 52 page PDF file that was posted to the WREMAC website. Please review these policies (currently approved) some changes were mostly updates, but there were some other changes based on system changes since they were last reviewed in 2004. Would like to have discussion via e-mail over the next couple of months, and then bring them up for approval in November. Three new	<ol style="list-style-type: none"> <li>1. <b>MOTION 09-24</b></li> <li>2. <b>MOTION 09-25</b></li> <li>3. <b>MOTION 09-26</b></li> </ol>

	<p>policies were distributed:</p> <ol style="list-style-type: none"> <li>1. Waveform Capnography Policy(2009-01) which the only change that came up and Dr. Myers proposes to make is that the Advanced Life Provider does not need to use colorimetric capnometry or an esophageal detector when the waveform Capnography sensor is immediately placed on the endotracheal tube after intubation and is working properly. Services should still stock these devices in case of equipment failure of their waveform Capnography equipment. Must be able to produce proof that you have a CLIA license in order to complete the WREMAC application.</li> <li>2. Blood Glucometry approval process for Basic EMTs (2009-02) and the ability for an agency to be able to do so. Of note, the service must be able to produce proof that you have a CLIA license in order to complete the WREMAC application.</li> <li>3. Aspirin dosing by EMTs (2009-03).</li> </ol> <p>Would like to act upon them today. Additionally, it will be necessary to be sure that these protocols and all from here forward are numbered the full 2009, as to not conflict with the state's policy numbers.</p> <p>There was also some discussion regarding the WREMAC's Mutual Aid Policy (1990-1). ALS Intercept is NOT considered Mutual Aid, there tends to be some confusion with that at times.</p> <p>Hypothermia resources are posted on the WREMAC website. Additionally, there are still some coolers left if there are other services interested. Please contact Dr. Myers if you are interested.</p>	
<p><b>THERAPEUTIC HYPOTHERMIA J. MYERS</b></p>	<ol style="list-style-type: none"> <li>1. Hypothermia resources are posted on the WREMAC website. Additionally, there are still some coolers left if there are other services interested. Please contact Dr. Myers if you are interested.</li> </ol>	
<p><b>UNFINISHED BUSINESS</b></p>	<ol style="list-style-type: none"> <li>2. Batavia CON – all is going well.</li> <li>3. Hospice Patient Protocol – Dr. Tuescher has been working on this with Dr. Billittier and the hospice facilities. Hoping to get a meeting together for this soon, to get everyone on the same page.</li> <li>4. Glucometry – already discussed.</li> <li>5. Intubation Study (B. Clemency) – Phase 1 has been finished, submitted &amp; accepted. Found that the position of the elevated stretcher, although the position the medics use the least, was the position that had the most success in. Phase 2 will begin soon. The residents will go through the same study, and possibly some of the attending doctors as well.</li> <li>6. ePCR – No change. Still a delay in the reports printing out and reaching their destination. This should be addressed regionally, rather than</li> </ol>	

	hospital to hospital. Discussed adding another ad-hoc committee in conjunction with the NAC. It was officially proposed to add an Ad-hoc committee for this topic, which includes all of the different stakeholders – WREMAC, NAC, PHAC and providers (commercial specifically). A chair will be needed for this Committee.	
<b>NEW BUSINESS</b>	<p>Several applications have been received and reviewed.</p> <ol style="list-style-type: none"> <li>1. Gasport can not be approved; they do not have a state code, among other things. Paperwork was also received from the State regarding Gasport's packet. They need to fix those issues before we can approve them.</li> <li>2. Barre Center – OK &amp; approved.</li> <li>3. Wilson –Despite several attempts, Dr. Myers has not received a reply from the medical director that they have listed, Dennis Mullaney. They will not be approved. Another attempt will be made to contact him. The program agency was asked to assist in gaining the necessary information to allow approval of Dr. Mullaney as a WREMAC approved service medical director.</li> <li>4. OPC – has shuffled 34 of their agencies and medical directors around in order to make better fits with the EMS physicians on staff. The more EMS oriented doctors have been placed with agencies that have a higher call volume. The DOH will be given all of the correct paperwork.</li> </ol>	<b>4. MOTION 09-27</b>
<b>ISSUES FROM THE FLOOR</b>	Further questions regarding the Hypothermia protocol. If you can not get an advanced airway, should you still proceed with the protocol? The discussion that had come up previously was that contact would be made with some of the agencies that were utilizing the Hypothermia Protocol to see how they do it. Further discussion continued. Nothing will be changed.	
<b>ADJOURNMENT</b>	<b>8:40</b>	<b>MOTION 09-28</b>

**NEXT MEETING NOVEMBER 18, 2009**  
**THE ERIE COUNTY TRAINING ACADEMY,**  
**3359 BROADWAY, CHEEKTOWAGA**  
**HAVE A GREAT SUMMER!**