

**Western Regional Emergency Medical Advisory Committee
Meeting Minutes
March 18, 2009**

Chair: *Dr. Craig Cooley called the meeting to order at 3:07 p.m.*

Voting Membership: Drs.; Cooley (Chair), Myers (Vice Chair), Takats, Teuscher, Martin, Ellie

Non-Voting: Cliff Smith, Ed Mager, Scott Wander, Bill Major, Charlotte Crawford, Dr. Gregory Young, Dr. Anthony Billittier, Greg Gill, John Malinchock, W. Reisner, R. Orłowski

Via telephone conference: M. Forness, R. Hasson, C. Peters, M. Carbone, E. Mager, J. Mihalko

Excused: M. Kenyon

****PLEASE NOTE – ATTACHED IS A TABLE OF MOTIONS. THIS WILL BE USED FROM NOW ON TO REGISTER ALL MOTIONS MADE DURING MEETINGS. MOTIONS WILL NOT BE SHOWN IN THE REGULAR MINUTES. PLEASE REFER TO THIS NEW TABLE WHEN LOOKING FOR A SPECIFIC MOTION.****

TOPIC	DISCUSSION	ACTION
APPROVAL OF PREVIOUS MINUTES	Dr. Takats made a motion to make a change in January’s minutes – page 3, under Equipment Committee, should read “antisamedics” instead of “antimedics”. No other changes.	MOTION #09-9
CORRESPONDENCE	Please see attached correspondence log. Discussion on the correspondence: <ul style="list-style-type: none"> • S. Wander stated that a correction has been made to the Capnography memo, and the corrected memo is on the WREMAC’s website. It was a minor correction, so the memo was not re-distributed. • C. Peters stated that registration for their conference will be taken right up to the door. • The “Man Down” memo that has been distributed will be reviewed by the WREMAC for authenticity, and what steps should be taken if a provider is faced with the problem. Additinally, R. Hasson stated that their HAZMAT Team is researching this as well. • Two additional correspondence items were received today, just before the meeting. Jones Memorial requests to change their WREMAC rep to Dr. Jay Ellie (from Frank Edwards). This change must go through the regional council for approval, prior to coming to the WREMAC. • Gasport VFD also has a MD change. Paperwork is not complete. • Both of the new correspondence items were tabled until the next meeting. Additionally, all correspondence for the WREMAC meetings which require some form of action <u>must be received by the beginning of the meeting month</u>, in order to be considered & acted on for the meeting. A policy will be developed regarding this. 	
SEMACE/SEMSCO	Report attached	

DR. MARTIN		
WREMAC CHAIR REPORT		
NURSE ADVISORY COMMITTEE CHAIR: VACANT	Several nurses have expressed an interest in chairing or co-chairing this committee. Two of them are present today, and will briefly meet with Dr. Cooley after the meeting.	
PREHOSPITAL COMMITTEE G. GILL	The PHAC met yesterday, 3/17/09 at Mercy Flight. Meeting minutes attached.	
DISASTER COMMITTEE J. TEUSCHER	N/R	
ALS PROTOCOL S.LAKOMY / J.MYERS	<ul style="list-style-type: none"> • Report from STREMS is attached. • Approximately 945 providers have taken the rollout, which is about 74% of those that are registered. The deadline was 3/15/09 to have taken the quiz. Those that have not taken the quiz, the medical directors will need to take those individuals off line until they complete the task. • If you are interested in seeing the Interfacility Protocols, please contact Dr. Teuscher at teuscher@buffalo.edu 	
RESEARCH & EDUCATION J. MYERS	<ul style="list-style-type: none"> • It's getting close to the time of the year again for Base Station Courses to begin. Asking the members present, as well as the Program Agencies, to reach out and help to determine who & where the course is needed. Please let the Chair or Vice Chair know if you know of a need for the course. • J. Takats stated that we need to compile a list of who has taken and completed the courses. A. Major will work on this. 	
AD – HOC BYLAWS C. COOLEY	<ul style="list-style-type: none"> • The Regional Councils are able to appoint doctors not associated with specific hospitals to the WREMAC, assuming they meet the requirements for Service Medical Director and approved by the WREMAC. • The ByLaws Committee will focus on several aspects of the ByLaws for review, including voting, the structure, how the WREMAC ties into Article 30, etc. They will be meeting, and hope to have a draft put together by the May meeting. 	
AD-HOC POLICIES REVIEW	<ul style="list-style-type: none"> • Meeting scheduled for 3/23/09 @ 12:30. Review current policies, update what we have, get rid of what is no longer needed, and create new ones that reflect recent decisions that have been made. • Hypothermia meeting is scheduled for 3/23/09 @ 11:00. Goal is to create a resource for both agencies as well as ED to assist with the process for implementing the protocol. Some grant money is available for the initial purchase of coolers. Asks that if there are agencies that are interested in 	

	implementing this protocol, to please contact Dr. Myers, in order to give him an idea of how they would implement it, what needs would be, etc.	
AD HOC HYPOTHERMIA	<ul style="list-style-type: none"> • M. Forness stated that they already have a protocol in place, and have used it once already. They need assistance in getting the hospitals to be capable of accepting the patients. Currently only Strong is able to accept. • Dr. Myers believes that ECMC will be able to accept as of 4/1/09. 	
QUALITY IMPROVEMENT R. MARTIN/M.KENYON/C.COOLEY	<ul style="list-style-type: none"> • The QI Committee met on 3/12/09, with 3 people present (Drs. Martin & Kenyon, and B. Major from UEMS). A letter will go out to all MDs requesting their QI Plan with their units. They are expecting to find that there will be many agencies without a QI tool. The Committee would like to develop a QI Plan w/ CDs, etc to distribute for utilization. • Capnography was also discussed. The Committee would like to see if the postcards that were used by WREMS for AED usage can be resurrected. They would be beneficial to use for Waveform Capnography. • They are open for suggestions, but have gotten off to a good start for now. • Dr. Takats suggested looking into how many “phantom” MDs that there are out there. Dr. Martin stated that that is another reason as to why they are sending the letters out requesting the information regarding the agencies that they represent. Quarter reports will be required as well. • W. Reisner reported on a survey that he conducted, which included a QI piece at the end. • Dr. Ellie commented on his concern regarding whether or not the letter & request for information would cause some MDs to drop agencies due to an overload of work. • Much discussion continued regarding gaining QI information from the MDs & agencies. • E. Mager reported that on 4/16 at the Alabama VFD a rollout of the State QA Program will be conducted. 	
EQUIPMENT COMMITTEE C.COOLEY/M.KENYON	N/R	
UNFINISHED BUSINESS	<p>EMD Protocols – the key was all that needed to be reviewed, and they were previously distributed. Needed clarification on the key, and no further information was requested.</p> <p>EMD Protocols are for anyone that uses Clawson Medical Priority Dispatch. The Protocols come forward as they did before. No further discussion</p>	MOTION 09-10
NEW BUSINESS	1. Authorization to obtain data: J. Takats had requested to be able to	2. MOTION 09-11

	<p>appoint a designee. The Program Agencies developed a plan for accessing the data. If you need information, you can contact your program agency and they will be more than happy to release it. Any EMS Captain from any EMS Agency can contact the Program Agency for the information, but a designee can not be appointed by a MD. This will help to assure that there is some security with the information that is on the site, by limiting access. Dr. Takats stated that he still has a problem with this decision, and he feels that the program agency does not have the right to have this information if a designee does not either. To clarify the program agency’s statement for obtaining information: a designee from any agency can call the program agency to obtain the needed information.</p> <ol style="list-style-type: none"> 2. Eden EMS has an application to upgrade from an Intermediate agency to Paramedic. All paperwork complete. 3. AEMT-I & ECG Monitoring: With much discussion regarding this matter, it was noted several times that this is a state scope of practice issue, not a protocol issue, therefore the protocol stands as is. If there is a group of people that would like to form a committee to research this further, please contact either of the WREMAC Chairs. The WREMAC will review old committee & SEMAC minutes to continue research on this issue as well. 4. Dr. Cooley questioned whether this current time of 3:00 is suitable for everyone for the WREMAC meetings? Any interest in changing the time? Several responded that the current time is a bit difficult. As long as the ability to call in to the meeting is still available (J. Adolf & D. Nevereath confirmed) then all would like to try a later time. Next WREMAC meeting will be on May 20th at 7:00 PM at the Erie County Training Academy. Call in information will be available and distributed shortly. 	
<p>PROGRAM AGENCY REPORTS:</p>	<ol style="list-style-type: none"> 1. Big Lakes – Instructor Update Course coming up soon. Please contact Charlotte Crawford for more information at ccrawford@lakeplains.org 2. Southwestern – Spring STEMS Conference quickly approaching. Please contact Cathi Peters for more information at cathi@sthcs.org 3. Wyoming Erie: <ul style="list-style-type: none"> • “CITA” (Caught in the Act) campaign is in full swing. • An EMS Town Hall meeting at Eden EMS was held, with a good turnout as well as helpful feedback. Multiple entities were represented, including the WREMAC and the DOH. 	

ISSUES FROM THE FLOOR		
ADJOURNMENT	<u>NEXT MEETING MAY 20, 2009 AT 7:00 PM</u> THE ERIE COUNTY TRAINING ACADEMY, 3359 BROADWAY, CHEEKTOWAGA	MOTION 09-12