

# Western Regional Emergency Medical Advisory Committee

<b>Title:</b> <b>Provider Privileges and Continuing Medical Education</b>	<b>Policy # 2013-1</b>
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<b>Effective Date:</b>	01/2013								
<b>Reviewed:</b>									
<b>Updated:</b>	05/2015	01/2018							

<b>Policy:</b>	<p>As a part of the delegated medical authority of the Western Regional Emergency Medical Advisory Committee (WREMAC), all certified providers and all agencies (at all levels of care) operating within the eight-county region of Western New York are required to comply with the requirements of this WREMAC policy and any additional requirements as set forth by the Agency Medical Director.</p> <p>Providers must apply for privileges using the “WREMAC Provider Privileges Application”. The application will be reviewed and information verified by the WREMAC, the EMS Program Agency, and Medical Director (or his designee) to determine a provider’s eligibility for regional privileges.</p> <p>In addition to the “WREMAC Provider Privileges Application”, providers must meet all of the didactic and skill requirements for his/her level of certification as outlined in this policy on a yearly basis. A provider who is not entirely compliant with this policy shall be considered “off-line” until such time as he/she becomes compliant. An agency that fails to comply with this policy will be taken “off-line” and may be required to attend a WREMAC review hearing. Under the authority of the Agency Medical Director (or designee), the EMS agency is responsible for ensuring its providers are compliant with this policy. A provider or agency taken off-line for non-compliance with this policy shall be notified, in writing, and a copy of the notice shall be sent to the EMS Program Agency, the Agency Medical Director, and NYS Department of Health’s Bureau of EMS and Trauma. In cases when an agency is taken off-line, proper notice shall also be made to the County EMS Coordinate and appropriate elected official(s) for the area(s) serviced by the agency to ensure proper planning during the service’s absence.</p> <p>“Off-line” means an agency or provider is restricted from performing procedures, treatments, and therapies. Restrictions are defined as follows:</p> <ul style="list-style-type: none"> <li>• <b>“Full Restriction”</b>: all care is restricted (may not provide care at any level).</li> <li>• <b>“ALS Restriction”</b>: skills beyond the BLS level are restricted (may still provide basic level care)</li> <li>• <b>“Partial Restriction”</b>: restricts an individual skill or procedure, and/or removes standing orders (requires contact with Medical Control and receive specific on-line orders to perform procedures, treatments, and therapies).</li> </ul> <p>Agency Medical Directors may require additional requirements beyond this policy but may not alter the minimum requirements established in this policy.</p>
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	<p>Upon review and verification of a provider’s application for privileges and meeting the minimum requirements of this policy (and any additional requirements set by the Agency Medical Director), a provider is credentialed as an on-line provider (OLP) with privileges in this region.</p>
<p><b>Procedure:</b></p>	<p>The agency shall ensure that each certified provider complete and sign the “WREMAC Provider Privilege Application” (ATTACHMENT 1) as follows:</p> <ol style="list-style-type: none"> <li>a. Upon attaining initial certification, or</li> <li>b. Upon attaining certification at a new level, or</li> <li>c. Upon joining an agency as a currently certified provider, or</li> <li>d. Upon request from the program agency, Medical Director, or WREMAC.</li> </ol> <p>The EMS agency shall ensure each provider maintains continuous certification with all didactic requirements (by level of care) and successfully demonstrates skill competency as set forth in this policy on an annual basis (all skills must be verified at least 1 time between the period of July 1 – June 30 each year). Providers with lapsed certifications/credentials and/or who do not successfully demonstrate skill competency shall be taken “off-line” by the agency and notice shall be provided to the EMS Program Agency.</p> <p>Skill competency shall be validated when any one of the following occurs:</p> <ol style="list-style-type: none"> <li>1. Successfully demonstrate the skill in the presence of a WREMAC Skill Preceptor, Medical Director (or designee) during simulation; or</li> <li>2. Medical Director approved documentation of successful performance of the skill during patient care; or</li> <li>3. Attend Medical Director (or designee) approved training on the skill.</li> </ol> <p>Designated skill preceptors must meet WREMAC Skill Preceptor Qualifications as outlined in the position description (attached), complete the WREMAC Skill Preceptor Course, complete any required updates, be in good standing with all WREMAC policies, and not have any restrictions imposed by the WREMAC or Medical Director. All preceptors are registered with the EMS Program Agency and will be posted to the WREMAC Website.</p> <p>Agencies are responsible for maintaining documentation of competency for each of its providers. Providers who are members of more than one agency must demonstrate competency only once – but must provide written verification of competency to each requesting agency.</p> <p>By August 1st of each year, all agencies shall submit a list of on-line providers, in a format acceptable to the EMS Program Agency. Agencies are encouraged to have each of its providers complete a “WREMAC Provider Privilege Application” annually. Agencies that do not submit the required information to the EMS Program Agency by August 1st will be taken “off-line” (as described in paragraph 3 on page 1 of this policy), will not be authorized to provide EMS, and will be subject to a hearing review by the WREMAC.</p>

# WREMAC EMS Program Agencies

All documents shall be provided to the EMS Program Agency contracted to serve the region in which your EMS agency is registered with the Bureau of EMS.

**Niagara, Orleans, & Genesee Counties  
Lake Plains Community Care Network**

575 East Main Street

Batavia, NY 14020

Phone: 585-345-6110

Fax: 585-345-7452

[www.lpccnems.org](http://www.lpccnems.org)

Director: Charlotte Crawford

[ccrawford@lakeplains.org](mailto:ccrawford@lakeplains.org)

**Wyoming & Erie Counties  
Office of Prehospital Care**

462 Grider Street

Buffalo, New York 14215

Phone: 716-898-3600

Fax: 716-898-5988

[www.ubmdems.com](http://www.ubmdems.com)

Director: Scott Wander

[srwander@buffalo.edu](mailto:srwander@buffalo.edu)

**Chautauqua, Cattaraugus, & Allegany Counties  
Southern Tier EMS (STEMS)**

150 North Union Street

Olean, New York 14760

Phone: 716-372-0614

Fax: 716-372-5217

[www.sthcs.org](http://www.sthcs.org)

Director: Donna Kahm

[dkahm@sthcs.org](mailto:dkahm@sthcs.org)

# Credentialing Courses

The Western Regional Emergency Medical Advisory Committee (WREMAC) has approved only the following courses to meet the requirements of WREMAC Policy 2013-1.

Note: Valid instructor certification satisfies the requirement for provider certification.

## **CPR**

Training must meet or exceed the requirements established in the **Bureau of EMS Policy #11-07: Required CPR Testing**. In general, CPR courses intended for healthcare providers that issue completion cards meet this requirement, so long as there is an included skills verification session. CPR training courses must meet the current American Heart Association Guidelines for Emergency Cardiac Care.

## **Trauma Life Support**

Valid certification from one of the following courses:

- Pre-Hospital Trauma Life Support (PHTLS) – advanced level only **OR**
- International Trauma Life Support (ITLS) – advanced level only

## **Cardiac Life Support**

Valid certification from an American Heart Association Advanced Cardiac Life Support (ACLS) Course.

## **Pediatric Life Support**

Valid certification from one of the following courses:

- Pediatric Advanced Life Support (PALS) – American Heart Association only **OR**
- NAEMT's Emergency Pediatric Care (EPC) – advanced level only **OR**
- Pediatric Emergencies for Prehospital Professionals (PEPP) – advanced level only

## Continuing Medical Education (CME) Requirements

CME has two components: **didactic** and **skill** requirements. Providers must meet **all** of the didactic and skill requirements for his/her level of privileges. Any provider who does not meet the requirements shall be taken off-line as described in this policy.

### 1. DIDACTIC REQUIREMENTS

Providers shall maintain continuously current credentials as detailed below. There is no “grace period” for expired credentials.

	CFR	EMT	AEMT	EMT-CC	EMT-P
CPR (healthcare provider)*	X	X	X	X	X
Trauma Life Support*			X	X	X
Pediatric Life Support*				X	X
Cardiac Life Support*				X	X
Protocol Exam			X	X	X

\* Programs as approved by the WREMAC (see ATTACHMENT 3)

### 2. SKILL REQUIREMENTS

Competency in the following skills shall be demonstrated at the time of initial certification and at least once annually between (July 1 – June 30).

	CFR	EMT	AEMT	EMT-CC	EMT-P
AED	X	X	X		
BLS Naloxone	X*	X*			
Epi-Pen	X*	X*	X		
Nebulized Albuterol		X*			
Blood Glucose Monitoring		X*	X	X	X
BLS EKG Acquisition		X*	X*		
IM Syringe Epi		X*			
CPAP		X*			
IV w/ Trap (Adult and Ped)			X	X	X
IO (adult and pediatric)			X*	X	X
EJ Cannulation			X*	X	X
ET Intubation (adult)			X	X	X
Rescue Airways (Kings, etc)			X	X	X
CPAP			X*	X*	X
IM Syringe Epi			X*		
IV Bolus Medication			X	X	X
Subcutaneous/IM Injection			X	X	X
Nebulized Medication				X	X
Manula Debrillation				X	X
Lead II Cardiac Monitoring				X	X
12-lead monitoring				X	X
Synchronized cardioversion				X	X
External Pacing				X	X
Needle Thoracostomy				X	X
Surgical Cricothyrotomy					X*



